



G. D. GOENKA PUBLIC SCHOOL, DWARKA

GUIDELINES FOR TERM -2 EXAMINATION

Classes VI-VIII

Dear parents,

Kindly be informed that as per the latest guidelines regarding the reopening of schools, the school will be conducting the Term-2 Annual Examination for classes VI-VIII in both **OFFLINE/ONLINE** mode. The date-sheet, timings and duration of the exam will be same for both. However, there will be different set of question papers for each mode.

Maximum Marks: 40 (35 marks written paper & 5 marks for viva)

Time allowed: 1 ½ hours (8:30 AM- 10:00 AM)

- **The students must report only on the exam days. No online classes will be conducted after the exam and in the intervening days between the two exams.**
- **Viva is being conducted during the regular classes.**

- **For Offline mode:**
 - **Reporting time: 8:00 am**
 - **Writing time: 8:30 am – 10:00 am**
 - **Dispersal time: 10:05 am**

- **For Online mode:**
 - The student must login on Microsoft Teams **by 8:25 AM** to avoid any delays and must join his/her class as scheduled by the class teacher.
 - The question paper will be visible at sharp **8:30 AM** on Microsoft Teams. It will be a **single PDF** file comprising of objective and subjective questions.
 - The PDF of the question paper will also be shared in the **WhatsApp group at 8:30 AM** to avoid any technical glitches due to network issues.
 - Throughout the test, the student must keep the **video switched ON**, so that a fair conduct can be monitored by the class teacher.
 - The students need to attempt all the answers on loose sheets. Each sheet should bear the **name of the student, class/section and page number**.
 - After the **completion** of the test by **10:00 AM**, the student must scan the sheets (maintaining the sequence), save it as a **PDF ONLY** in his/her name (**NO images will be checked/evaluated by the teacher**) and upload it by following any of the given methods:
 - On MS Teams upload the pdf through '**Add Work**' in Assignments and then '**Turn in/ Hand in**' the uploaded file **by 10:30 AM**.
 - Mail the pdf to the concerned subject teacher's email id as provided by the teacher by **10:30 AM**.
 - Any file **received after** the specified time (**10:30am**) **will NOT be assessed** by the teacher.
 - Parents are requested to be vigilant and ensure that your ward not only attempts the test with utmost sincerity and honesty but also finishes and submits the test within the given time span.
 - With your kind cooperation we can ensure smooth and fair conduction of the examination.

Kindly fill the given form to select the mode of examination opted by you for your ward latest by February 24, 2022, Thursday. <https://forms.gle/o5daVKaCZW9Xktr87>

Regards
GDGPSD