

GENERAL INFORMATION FOR ADMISSION IN CLASS
NURSERY / PRE-SCHOOL (Entry Level)
SESSION: 2026-27

1. ELIGIBLE AGE CRITERIA : Less than 04 years as on by 31st March 2026
(Child born between April 01, 2022 to March 31, 2023)

2. Admission under EWS / DG Category : For information and online registration regarding EWS/DG Category admissions please follow website- www.edudel.nic.in of DoE, New Delhi.
(Strictly done as per directives of DoE, Delhi)

3. Admission under General Seats : Registration form available through following Options (Choose any one):
 a. Offline form – available at School Reception
 b. Online form - link available on School Website
The filled form to be submitted in school along with documents as mentioned in Page No.4

2. ADMISSION CATEGORY:

No.	CATEGORY	TOTAL PERCENTAGE	No. OF SEATS
I.	GENERAL CATEGORY	75%	180
II.	EWS / DG CATEGORY	25%	60
TOTAL		100 %	240

3. DISTRIBUTION OF SEATS UNDER GENERAL CATEGORY:

DISTRIBUTION OF SEATS <u>(GENERAL CATEGORY)</u>	PERCENTAGE ALLOTTED FOR SEATS	No. OF SEATS UNDER <u>GENERAL CATEGORY</u>
a. Open seats	55%	132
b. Management seats	20%	48
TOTAL	75 %	180

** Vacant seats (if any) under Management will be considered as Open seats.*

3. CRITERIA FOR ADMISSION TO NURSERY CLASS/PRE-SCHOOL UNDER OPEN SEATS

ADMISSION CRITERIA		
1. NEIGHBOURHOOD (Acc. to Aerial Distance)		
Distance Range	Locality	POINTS
0 - 12 km	Dwarka - all sectors, Mahavir Enclave, Naseerpur, Vijay Enclave, Dwarka Mor - upto Red Light, Kakrola, Bharthal, Pochanpur, Ambrahi Village (out skirts), Dabri, Dwarka Mor - after Red Light, Janakpuri, Sagarpur, Rajouri Garden, Bindra Park, Tilak Nagar, Jail Road, Maya Enclave, Mayapuri, Subhash Nagar, Shivaji Enclave, Tagore Garden, Najafgarh, Deenpur, Dhoon Siras, Dichaon, Mitraon, Paschim Vihar, Meera Bagh, Vikaspuri, Uttam Nagar, Chhawla, Bijwasan, Kapashera, Samalka, Mahipalpur, Rajokri, Delhi Cantt - Sadar, Base Hospital, Jaipur Golden Hospital, Moti Nagar, Kirti Nagar, Patel Nagar, Shadipur, Mansarovar Garden, Ramesh Nagar, Rajendra Place, Inderpuri, Naraina Vihar, Punjabi Bagh, Bali Nagar, Vasant Kunj, Gurgaon - Palam Vihar, HUDA Sectors 21, 22, 23, Bajghera	80
Beyond 12 km	Pandwala, Dwarka Expressway Sector - 102, 103, 104, 106	70
2. SIBLING (Studying in G. D. Goenka Public School, Dwarka)		
TOTAL POINTS		
100		

4. ADMISSION PROCEDURE

- Admission is open to any applicant who meets the age eligibility of less than 04 years as on by March 31, 2026.
- If the number of applications under open seats is more than the seats available, then a draw of lots will be conducted to select the applicants for admission.

5. ADMISSION SCHEDULE (UNDER GENERAL CATEGORY)

S.No.	PARTICULARS	DATE(S)
1.	Commencement of admission process & availability of registration forms	Thursday, 04.12.2025
2.	Last date for submission of application forms in school	Saturday, 27.12.2025
3.	Uploading details of applicant who applied to the school for admission under Open Seats	Friday, 09.01.2026
4.	Uploading marks (as per point system) given to each applicant who have applied for admission under open seats	Friday, 16.01.2026
5.	Date for display of <u>first list</u> of selected candidates (<i>Including Waiting List along with marks allotted under point system</i>)	Friday, 23.01.2026
6.	Resolution of queries of parents (<i>if any</i>) (by written/ email/ verbal interaction) regarding allotment of points to their wards in the firstlist	Saturday, 24.01.2026 to Tuesday, 03.02.2026
7.	Date for display of <u>second list</u> of candidates (<i>if any</i>) (<i>Including Waiting List along with marks allotted under point system</i>)	Monday, 09.02.2026
8.	Resolution of queries of parents (<i>if any</i>) (by written /email /verbal interaction) regarding allotment of points to their wards in thesecond list	Tuesday, 10.02.2026 to Monday, 16.02.2026
9.	Subsequent list of admission (<i>if any</i>)	Thursday, 05.03.2026
10.	Closure of admission process	Thursday, 19.03.2026

6. DOCUMENTS TO BE ATTACHED ALONG WITH REGISTRATION FORM

1. DATE OF BIRTH OF THE CHILD:

Please attach the self-attested photocopy of

- Birth certificate of the child issued by Municipal Corporation or equivalent authority.
- Incase, name of child not mentioned on the Birth Certificate, please submit an Affidavit mentioning the name of child.

a. AGE LIMIT FOR PRE-SCHOOL/NURSERY

- Less than 04 years as on by March 31, 2026

(Child born between April 01, 2022 to March 31, 2023)

In accordance with Directorate of Education, order No./DE/15/1031/Act/2007/7002 dated 24/11/2007- for minimum age & order No. DE.15 (303)/Act-1/2013/5348 to 5355 dated 18/12/2015 for upper age limit)

b. AGE RELAXATION FOR PRE-SCHOOL/NURSERY

- Less than 04 years as on by April 30, 2026

(Child born between April 01, 2023 to April 30, 2023)

- Referring DoE Circular, no.F.DE.15(172)/PSB/2016/9179-9188 dated 22.11.2025

"The age relaxation of up to 30 days may be granted at the level of heads of schools in the maximum as well as minimum age limit for class Nursery."

**IF APPLIED UNDER - AGE RELAXATION, PLEASE SUBMIT A HANDWRITTEN APPLICATION
ADDRESSED TO PRINCIPAL OF THE SCHOOL.**

2. AADHAR CARD OF THE CHILD & BOTH PARENTS TO BE SUBMITTED AT THE TIME OF FORM SUBMISSION

3. PHOTOGRAPHS: 3 photos of the child and 2 for each parent is to be submitted

4. TO CLAIM POINTS UNDER CRITERIA - "NEIGHBORHOOD":

Please attach the self-attested photocopy of following as valid proof of current residential address:

- Ration card/Smart Card issued in the name of parents (Mother/Father having name of child)
- Domicile certificate of child or his/her parents.
- Voter I-card (EPIC) / Passport of any of the parent.
- Electricity bill/ MTNL telephone bill / Water bill. *(Please submit a copy of the latest bill)*
- Aadhaar card/UID card issued in the name of both parents.

5. TO CLAIM POINTS UNDER CRITERIA - "SIBLING":

Please attach the self-attested photocopy of (any one document) of

- Latest Report card / ID card / Latest Fee Invoice

6. MEDICAL FITNESS CERTIFICATE & BLOOD GROUP

Note: In case of child with special needs – All documents related to the case history must be submitted at the time of admission.

7. IMMUNIZATION RECORD

- A copy of the child's Vaccination card must be attached along with other documents.

PLEASE NOTE:

- No undertaking will be accepted against any documents mentioned above.
- It is mandatory to provide Aadhar (photocopy) of applicant's parents for the purpose of ID proof.
- Kindly submit a request application for admission under management category seats.

PRINCIPAL